

# Howard School District

## Parent Portal Acceptable Use Policy

Howard School District has developed a Parent Portal as a means to further promote educational excellence and to enhance communication with parents. The Portal allows parents to view their own child's school records anywhere, any time. In response for the privilege of accessing the Howard School District Parent Portal, every parent is expected to act in a responsible, ethical and legal manner. The Portal is available to every parent or guardian of a student enrolled in Howard School District.

Parents are required to adhere to the following:

1. Parents will not share their passwords with anyone, including children.
2. Parents will not attempt to harm or destroy data of their own children, of another user, school or district network, or the internet.
3. Parents will not use the portal for any illegal activity, including violation of Data Privacy laws. Anyone found to be violating laws will be subject to Civil and/or Criminal Prosecution.
4. Parents will not access data or any account owned by another parent.
5. Parents who identify a security problem with the Parent Portal must notify the District Office immediately, without demonstrating the problem to anyone else.
6. Parents who are identified as a security and harassment risk to the Parent Portal or any other Howard School District computers or networks, will be denied access to the Parent Portal.
7. Parent access to their children's records will be on a continuous basis for all K-12 years as long as their children are enrolled in Howard School District schools.

User guidelines and system requirements are attached. Please review them before signing and returning the lower portion of this page. Only by signing and returning the agreement, will you receive access to the Parent Portal for your child.

Howard School District  
500 N Section Line  
Howard, SD 57349  
Attn: Technology Coordinator

**Return this form to the address above**

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Names of your children in Howard School District

_____	_____
_____	_____

I have read the Parent Portal Acceptable Use Policy (including the User Guidelines enclosed) and I agree to abide by and support these rules. I understand that if I violate any terms of this Acceptable Use Policy that I may lose my privilege to use the Parent Portal, and may be liable for civil and/or criminal consequences.

\_\_\_\_\_  
Parent/Guardian #1 Signature

\_\_\_\_\_  
Parent/Guardian #2 Signature

\_\_\_\_\_  
Parent/Guardian # Print Name

\_\_\_\_\_  
Parent/Guardian #2 Print Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
E-mail Address

\_\_\_\_\_  
E-mail Address